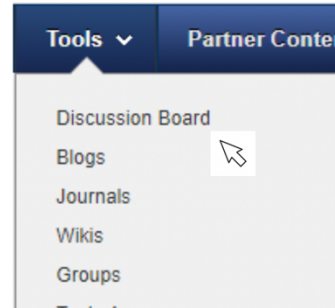


## Create A Discussion Board

### CREATE A DISCUSSION BOARD

1. Turn the **Edit Mode ON** and select a content area.
2. Click **Discussions** under the Tools Menu.
3. Click **Create New Board**.
4. Enter a **Name** for the discussion.
5. Enter text for the discussion board in the **Description** box.
6. Select options under **Forum Availability** and **Forum Settings**.
7. Click **Submit**.



Contact the Center for Online and Distance Education for assistance with Blackboard: [ctles@scsu.edu](mailto:ctles@scsu.edu),  
Monday – Friday (excluding state holidays), 8:30 AM – 5:00 PM